

Olmsted Falls City School District

Olmsted Falls Intermediate School

27043 BAGLEY ROAD
OLMSTED FALLS, OH 44138-1299

(440) 427-6500
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DONALD R. SVEC
Principal

MARK E. TABAR
Guidance Counselor



Wednesday May 27, 2015

Dear Parent or Guardian of a Fifth Grader:

This is an informational letter detailing our class trip to Greenfield Village and the Henry Ford Museum in Dearborn, Michigan on Friday, May 29, 2015.

- Students should be dropped off at school by **6:30 A.M.** Upon arrival, students are to report to homeroom where they will be divided into groups and provided with bus numbers.
- Departure from Olmsted Falls Intermediate School is **7:00 A.M Sharp. Buses will return from Greenfield at approximately 7:00 P.M. and drop students off in front of the Middle School.** Students are required to wait on the sidewalk until their parents pick them up. Parent parking is located west of the Middle School.
- **Because the attendance line is not checked until later in the day, a child who becomes ill (either the night before or the morning of the trip) and is unable to attend should be reported by calling Mr. Svec @ 440-427-6501 prior to 7:00 AM**
- Students should eat a good breakfast and use the restroom at home before coming to school.
- Please provide a bag lunch (no lunchboxes) from home to be eaten in the cafeteria of the Henry Ford Museum. Bags should be labeled with your child's Name and Homeroom Teacher.
- Students may bring spending money for refreshments, Old Time Car or Carrousel Rides, or gift shop. We are recommending that students carry not more that \$20.00 and that it is kept in a secure pocket/compartament throughout the day.
- Please dress your child in weather appropriate clothes and good walking shoes. You may want to put sun screen on them as they will be outside for the Greenfield portion of the trip.
- Your child may bring a disposable camera and snacks.
- As the school is not responsible for damaged or lost items, we ask that students not bring electronic entertainment such as an iPod/iPad or a personal video game on the trip.

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- Chaperones will bring school/age appropriate videos for viewing on the busses.
- Please remind your child to remain with his/her assigned group.
- Please remind them about appropriate school behavior.
- In an emergency you may call: Mr. Svec @ 440-292-7376. He will contact your child's group leader and either return your call or give your child a message.
- Our scheduled return time is 7:00 p.m. Friday evening. **Please note that we plan to communicate with parents via email and text messaging to confirm that our arrival time back at OFIS is on schedule. If you have not yet signed up for text messaging through our District's new Power Announcement automated communication system, you may want to do so prior to this Friday.**

To sign up for text messaging, simply log in to your Power School account for your 5th grade student through the Power School Parent Portal at <https://psof.nccohio.org/public/home.html>. Then, click on the Power Announcement link located on the left-hand side of the screen. Next click the "Expand All" button to view all of the current contact information the District has listed for you. Make sure that box next to your cell phone is checked in the "Options" section (at the top of the page) before proceeding to the Preferences sections below. Then, in the Preferences by Contact and the Preferences by Message Category fields below, you will need to select "Send Text" for each cell phone you wish to receive text messages to as well as for the message category (i.e. General Announcements; School Cancellations).

Please note that text messaging about our Greenfield trip will be sent as a "General Announcement," so be sure to select that option as you are personalizing your settings.

If you have any questions about the Greenfield trip, or need assistance accessing your Power School account to set up your personal communication preferences, please contact the OFIS office at 427-6500.

- A box dinner consisting of a Sub Sandwich (Ham, Turkey, Veggie) or PBJ will be distributed to students prior to leaving Greenfield Village. Students will have the opportunity to eat on the way home.
- **Those not attending the trip will remain at school (normal school day) with Mr. Tabar.**

We are anticipating an enjoyable trip to Michigan. Although students will not be able to see everything in one day, they will be exposed to many memorable and historical sites. Thank you for your support and please feel free to contact me at 440-427-6501 with questions.

Sincerely,

Don Svec
Principal