



Board Briefs

JAMES WEISBARTH.....JOSEPH BERTRAND.....RHONDA McCRONE.....GREG SURTMAN.....MICHELLE THERIOT

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Reports from the Regular Meeting held on January 28, 2013.

A. Administrative Reports

1. PTA Report – No report.
2. **Mr. Hullman** – Approval of financial statements for the period ending December 31, 2012 and the five year forecast.
3. **Mr. Atkinson** - Updated the Board on District Goals No. 4: Development of 5 Year Capital Plan, and No. 6: Transportation Cost Reduction.

TRANSPORTATION:

Heath is working with our OBI's (on bus instructors) to update and refresh our pre-trip inspection procedures so that they can be redistributed to all of our contracted drivers and substitute drivers. Heath has been working diligently to replenish our substitute bus driver staff. We now have a few candidates going through the initial stages of certification. Mark, Heath and I continue to work on the Transportation expense/income report for the 2012 fiscal year. Our information is gathered and now it is a matter of plugging in values. One main challenge currently is that the ODE no longer itemizes regular education transportation on our monthly ODE income statement. They only itemize special education. We have found out that the actual number for regular education will not be published until April, thus, our tentative plan is to approximate income based on FY 11 levels and adjust when we have those actual figures in April 2013. Much like the idea of discussing the need for an upcoming operating levy (it's painful), we really have the need to address our Transportation facility, which has eluded focus for over a decade plus. I believe this site is more than adequate to serve our needs well into the future, plus it is clearly established in the neighborhood and a centrally located site. My main concern lies with the bus storage side of the facility. Due to garage door opening and joist height restrictions, we have just housed the last bus capable of parking in this 12 bus storage area. Within this decade, without doing anything further, we will run out of the ability to park buses in the area, thus, rendering it useless for this function. Having lived with this facility for my entire career, I feel that I have several viable solutions to make this a very functional facility, but, like most of our facility concerns, it takes money. I would highly encourage our commitment to some long term solutions with any upcoming bond issue.

FOOD SERVICE:

All current issues and updates have been reported by Denise Tabar in her weekly updates. She has nothing further to report.

TECHNOLOGY:

All current issues and updates have been reported by Joe Magrey in his weekly updates. He has nothing further to report.

BUILDINGS AND GROUNDS:

Interested Administrators visited our “old” County library site on January 23, 2013 and identified available equipment that could be utilized in our buildings. Several kinds of book cases were reserved, lockable metal storage cabinets and a safe. We can take possession of these items after February 17, 2013. Our initial step in gradually replacing our Middle School fire alarm system, whose parts are no longer available, was partially completed on January 24, 2013. As we replace devices, we will use those as spare parts for our High School. With our Middle School geothermal field leak being isolated, Larry Hamilton and I are discussing the means and methods by which we can most economically get this repaired. With the loop isolated, the system is operating normally but we need to add glycol to the system which is estimated to cost \$9,100.00. Our plan is to repair the leaking loop after school discharges in June. I will keep you informed and “in the loop” of our plans. All of the High School entrance/exit lighting areas (6) have been converted to LED thanks to our PI funds. This has really made a distinct difference and I am very happy with the results. Our PI committee is about a meeting away from determining our available funds through June 30, 2014. This is critical in order to determine our slate of projects that we would like to complete. Stay tuned.

PERSONNEL:

- Conducted an OAPSE Labor Management meeting on January 9, 2013.
- All midyear support staff appraisals are complete
- I will be conducting a progress review for Denise Tabar
- A custodial meeting will be scheduled for February

4. **Dr. Lloyd-** Updated the Board on District Goal No. 3: Closing the Achievement Gap for Low Income and Special Education Students.

Assistant Superintendent Dr. Lloyd and Director of Student Services Mrs. Waters provided the board of education with a progress update on the district’s closing the achievement gap goal. The goal calls for the district to work cooperatively with district staff to create and implement practices that will close the achievement gap for students in Special Education and Economically Disadvantaged subgroups. Merritt and Jim provided a report that outlined how each building has aligned its goals and action steps towards closing the achievement gap. Specifically, teachers have created intervention units of instruction and other teachers are teaching them through an extended day intervention program or during lunch. The district has put several interventions in place with a vision to make both short and long term impacts on closing the gap.

5. **Dr. Hoadley – Superintendent Report:**

- a. Discussed the Community Engagement Process for 2013.
 - i. Quantitative Survey - Received one quote and waiting on another quote. Minimum of 300 residents needed (not just parents).
 - ii. Qualitative Survey – In home “coffee” format. Minimum of 10 home sites. Working to identify willing hosts.
- b. District Goal #5: Update Safety Plans
 - i. Meeting #2 was held this week

- ii. PLE group will be onsite all week conducting walkthroughs
- c. New Sun letter
 - i. Thank you to the board members for all that they do.
- d. Invitation to attend the unveiling of new school funding formula.
 - i. Major changes will be proposed.
- e. Personnel Puzzle for 2013-2014 SY
 - i. Bubble Class at 7th grade
 - ii. Falls-Lenox's goal is to get uninterrupted time for the first two hours of the school day for literacy instruction.
 - iii. ECC – maximize the instructional time between teachers/students.

B. Donations

- 1. Stacy and Christopher Mowery, generously donated a Comet Wheelchair to the Early Childhood Center.
- 2. Dr. Scott Sedlacek, generously donated his time in providing free comprehensive eye exams to students in K and 1st grade.
- 3. Marcia and Jeff Hawken of Uncle John's Plant Farm, generously donated a poinsettia to every employee in the district as a token of their appreciation.
- 4. Chip Lemin, generously donated a traction mat with sheets for the Middle School basketball team.
- 5. David and Stephanie Lewis, generously donated \$250.00 to the Olmsted Falls Baseball Program. Dave and Stephanie were recipients of the players' help after the major storm that hit this past fall.

C. Minutes

- 1. Minutes of the Regular Meeting of December 13, 2012 and Organizational Meeting of January 10, 2013.

D. Recommendations of the Treasurer

- 1. Approved Financial Report for the Period Ending December 31, 2012
 - (a) Receipts
 - (b) Expenditures
 - (c) Financial Bank Reconciliations
- 2. Approved 5-Year Forecast Analysis
 - (a) Supplemental Schedule

3. Approved Analysis of Intermediate/Middle School Project
4. Approved “Then and Now Certificate” for Expenditures Greater Than or Equal to \$3,000.00

E. Recommendations of the Superintendent

1. Adopted Resolution proclaiming January as “School Board Recognition Month.”
2. Approved OFHS Program of Studies for the 2013-2014 SY.
3. Approved the issuance of diplomas for Shane Wilcoxon (November, 2012), Joshua Sullivan (November, 2012) and Mathew Salmon (December, 2012).
4. Approved AP US History Class Trip to Washington, DC on May 18 – 21, 2013.
5. Approved remuneration to district teacher who hosted a student teacher as presented.
6. Appointed a Designated Delegate and Designated Alternate for the Southwest Community Health District organization Information Sheet.
7. Approved Agreement between Olmsted Falls Transportation Department and Kids First Learning Center, Olmsted Falls and the Olmsted Falls City Schools for transportation services from March 1, 2013 through December 31, 2013.
8. Adopted Resolution authorizing the legal services of the firm of Kolick & Kondzer, Attorneys, to represent the Board of Education during the year 2013 before the Cuyahoga County Board of Revision, The Lorain County Board of Revision, The Board of Tax Appeals, the Tax Commissioner and the Courts of Ohio in relation to assessments and exemptions on real property located within the school district; and further authorizing the firm of Kolick & Kondzer to hire an appraiser or other expert in relation to these proceedings.
9. Adopted Resolution authorizing the acceptance of the Boy Scouts Deed of Gift pertaining to a new storage building on Falls-Lenox property.
10. Authorized and engage Robert J. Repas, Limited to work as our consultant to develop the rules necessary to properly identify and remove asbestos from our High School boiler room, from beginning of the process until the conclusion.
11. Authorized the Olmsted Falls City School District to Advertise and Receive Bids for asbestos removal in the High School boiler room.
12. Approve Personnel Agenda.

F. ADDITIONAL RECOMMENDATIONS OF THE SUPERINTENDENT

1. Adopted Resolution Authorizing the Execution of an Energy Conservation Installation Agreement with CCG Energy Solutions, Inc. for providing certain energy conservation measures and related services.
2. Adopted Resolution providing for the Issuance and Sale of Tax Anticipation Notes, Series 2013, in the principal amount of \$700,000.

G. FOR THE BOARD'S DISCUSSION

1. Regular Meeting – February 21, 2013 at 7:00 p.m. – Olmsted Falls Early Childhood Center, 7105 Fitch Road, Olmsted Falls, OH 44138
2. Miscellaneous Items

H. EXECUTIVE SESSION TO DISCUSS EMPLOYMENT OF PERSONNEL

I. RECONVENE INTO REGULAR SESSION

J. ADJOURNMENT

Personnel

Resignations:

N/A

Certified Staff
For 2012-2013 School Year:

LOCKNER, AIMEE – To be hired as a Title I Tutor beginning December 18, 2012 for the 2012-2013 school year – Middle School

CONNELLY, LAURA - to be remunerated gross wages received for Student Teaching Mentor

Title I Intervention Services at the negotiated rate:

- Margaret Morris – OFIS
- Gina Pilko – OFIS
- Zachary Acerra – F/L
- Amanda Apatzky – F/L
- Andrea Campagna – F/L
- Shannon Chichester – F/L
- Elizabeth Ehlke – F/L
- Mistie Gantt – F/L
- Karen Megery – F/L
- Stacy Petro – F/L
- Rochelle Sanfilippo – F/L
- Anne Statz – F/L

GINLEY, MEGAN – To be hired as a long-term substitute for *Kathy Duray* beginning approximately February 18, 2013 until approximately March 22, 2013.

LACKEY, COLIN – To be hired as a long-term substitute for *Kristina Robertson* beginning approximately January 30, 2013 until approximately March 1, 2013.

Support Staff
For 2012-2013 School Year:

Unpaid Leave Request
Approve 4 days unpaid leave for David Jackson – Bus Driver – From February 12-15, 2013

CBI Student:
Effective with the 2012-2013 school year, to be paid according to class arrangement (not to exceed \$5.45 per hour):

Lakota Quinn McCauley Young – Middle School

Support Staff
For 2012-2013 School Year (Cont'd):
Minimum Wage Increase

Increase hourly rate for the following positions due to Ohio Minimum Wage increase from \$7.70/hour to \$7.85/hour effective January 1, 2013.

Substitute Cafeteria Worker
Casual Labor – Step 1

Support Staff Substitute List G – attached

Supplementals
For 2012-2013 School Year:

Hawks, Christen – 7th/8th Grade Track Coach
Sokol, Matthew – Asst. Hockey Coach (Aux)

Stipends
For 2012-2013 School Year:

Reilly, Caitlin – Choreographer – Spring Play